

**The Hampton's Community League  
Board Meeting  
January 14, 2014**

Attendees:	Natalie Szekely	Present
	Nelson Bispo	Excused
	Candy Luong	Present
	Arlene Thomsen	Present
	Jamie Peers	Present
	Ashley Blanchette	Excused
	James Magilton	Present
	Lynda Sherman	Present
	Jason Murray	Present
	Phil Odegard	Excused
	Janelle Beblow	Present
	Magdalena Luczak	Present

Natalie called the meeting to order at 7:10pm

Candy motioned to add item to agenda – Lynda to discuss Bessie Nichols overcrowding issues, Magdalena seconded – motion carried

James motioned to add item to agenda – Lynda to discuss Abundant Communities, Jason seconded – motion carried

Jason motioned to add item to agenda – Lynda to discuss working with City of Edmonton, Janelle seconded – motion carried

Lynda motioned to approve agenda, James seconded – motion carried

No errors or omissions in previous minutes – Candy motioned to approve previous meeting minutes, Magdalena seconded – motion carried

No guests

New Business:

- a) Communications Director – Janelle discussed the following with regards to the “logo contest” idea put forth at the previous meeting:
  - 1) logo best practices: “vector software” is the best option as it allows scaling of image
  - 2) handout regarding options of proceeding with logo development and possible contest
  - 3) Natalie’s sister has offered her services as a Graphic Designer at no cost to assist us with the logo if we go ahead

- 4) Ask our community for input on what “community” means to them, artwork, pictures, etc. and utilize towards creating logo

Janelle motioned we do not hold a logo contest, but we engage the community in ideas for development of logo, Lynda seconded – motion carried

- 5) Janelle handed out a communications plan and a discussion followed on what our first priority should be – unanimously decided the Winter Carnival should be our first focus
- 6) Utilize community boards in local businesses for quarterly information updates
- 7) Janelle asked what type of budget was available for communications and presently there is no money available so photocopying is the only option right now

Magdalena motioned Janelle to create a poster for the Winter Carnival and receive approval from the board members via e mail, Jamie seconded – motion carried

- 8) Janelle requested feedback from everyone with regards to the communication plan within one to two weeks
- 9) Website update – progressing slowly, more content is required, each Director to provide information on his or her portfolio within one week, minutes of board meetings should appear on the website once they have been approved by the board

Janelle motioned all content for the website to be sent to her by January 21<sup>st</sup>, 2014, she will then compile and send out e mail by January 26<sup>th</sup>, 2014 with notification to check out and approve website by January 31<sup>st</sup>, 2014, Natalie seconded – motion carried

- b) Neighborhood Watch – nothing to report
- c) Civics Director – nothing to report
- d) Facilities Director – Lynda advised bookings for meetings was going smoothly
- e) Membership – James discussed pairing community league membership sales with soccer registration
  - 1) Soccer registration with Glastonbury takes place February 10<sup>th</sup>, 18<sup>th</sup>, and 26<sup>th</sup> from 5:30pm to 9:00pm and 3 people per shift are required. James and Natalie volunteered to cover some shifts – more volunteers required. Magdalena will post on facebook a request for 3 volunteers per day for soccer registration
  - 2) Natalie will send out an e mail regarding what is included in membership fees by January 21<sup>st</sup>.

- f) Program Director – nothing to report
- g) Sports Director – Jamie discussed the Glastonbury/Hampton’s soccer registration. Glastonbury will look after all financial aspects of soccer and Jamie will look after Coach Co-ordination.

Jamie informed of breakdown of soccer registration fees - \$10.00 - \$15.00 per registration fee goes toward the payment of the Soccer Co-ordinator salary and \$100.00 goes toward West Edmonton Soccer Association (very little value for money)

- 1) Jamie followed up regarding his plan which was handed out at the previous meeting and discussed his meetings with the two schools (extremely receptive) Glastonbury (President very receptive and will take back to Glastonbury board for further discussion) and unfortunately neither churches have responded
- 2) Sister Anata Brockman School meeting included three school administrators who will look into having the school termed “Community School” which removes the school’s need to provide supervision after hours
- 3) Bessie Nichols School meeting was with Vice Principal who was receptive to Jamie’s ideas but wanted to delay participation until after the end of February due to the school overcrowding and zoning issues
- 4) Jamie to send out an updated version of his initial plan

Natalie motioned Jamie create a handout at soccer registration regarding Hampton’s sports information and to go ahead to discuss community sports issues with Councillor Michael Oshry, Arlene seconded – motion carried

- h) Social Director – vacant, nothing to report
- i) Secretary – Janelle motioned minutes to be sent out to board members no later than two weeks after each meeting, Jamie seconded – motion carried

Jamie motioned an action plan list be attached to minutes, Jason seconded – motion carried

- j) Treasurer – bank account opening stalled due to society number not obtained
  - 1) Candy looked into phone number for us - \$6.00/month and one time set up fee as well as \$0.01 per minute, she will investigate further
  - 2) Website comes with e mail addresses, she will look into further

Natalie motioned “info@ and soccer@” email addresses to be set up, Lynda seconded – motion carried

- k) Vice President – nothing to report

- 1) President – Natalie reported as follows:
  - 1) The Hampton’s Community League now has an official address:  
PO Box 73120  
Hampton PO  
Edmonton, AB  
T5T 3X1
  - 2) Natalie has been having difficulties obtaining our Society number. Our name is too close to another association’s name which stops the NUACS from being approved. She will try “The Hampton’s Community League Edmonton” first and if that is not approved she will try “Edmonton’s The Hampton’s Community League”
  - 3) Amanda from EFCL will be invited to our next board meeting to complete our official board orientation as a representative from the City of Edmonton has not been able to attend
  
- m) Unfinished Business – Winter Carnival
  - 1) Date set for Sunday, March 2<sup>nd</sup>, 2014
  - 2) Natalie motioned Candy investigate obtaining a “road sign” for advertising at her expense (to be re-imbursed at a later date), James seconded – motion carried
  - 3) Arlene motioned Natalie to order the following equipment from the City of Edmonton at a cost of \$800.00 – Cross Country skis and snowshoes, Jason seconded – motion carried
  - 4) A Public Service announcement should be made – Natalie has all information from last year
  - 5) Arlene motioned we charge \$5.00 per family and \$2.00 per individual for this year’s Winter Carnival, Jamie seconded – motion carried
  - 6) James will approach the Hampton’s HOA to provide food which would include hot dogs, buns, drinks and condiments
  - 7) Invitations to dignitaries . . . City, Provincial, School Trustees etc
  - 8) Janelle to approach 2 HOA’s to advertise on their website
  
- n) New Business – Lynda discussed the following:
  - 1) Bessie Nichols overcrowding/zoning meeting. She has all the information and gave it to Natalie. The President from the Glastonbury Community League wants to partner with us to provide a “community perspective”
  - 2) Working with the City – information session regarding zoning applications, building permits, etc will be coming to the Community League and should be handled through the Civics Director
  - 3) Abundant Communities – finding key contacts in each neighborhood and developing “weak ties”. They have a 95% success rate on communities filling out and submitting the survey. It includes what

activities members want, what vision do they have, what are their interest. It is a comprehensive way to connect within our community

Jamie motioned Lynda contact the Abundant Community Initiative Group for assistance in rolling out their program, Janelle seconded – motion carried

Next meeting was tentatively set for Thursday, February 6, 2014. A sense of urgency due to the upcoming Winter Carnival.

As there was no further business, Natalie adjourned the meeting at 9:50pm